

Minerva Free Library
Board of Trustees Meeting Minutes: May 6, 2025

“Libraries Change Lives”

Present Board Members: Judy Warren, Darlene Barney,
Vanessa Lutton, Beth Armes, Chris Labuskes, Dianne
Courtney-Freeman
Absent: Krista Rhebergen, Elizabeth Meeder, Karen Croscut,
Director: Cindy Sears

Secretary's Report: President Beth Armes called the meeting to order @ 5:56 PM.

The minutes from the May Board Meeting were approved after stating that there was no June meeting held, due to the main library being closed that day. A motion was made by Darlene and Seconded by Chris. All: Aye

Director's Report: Cindy Sears

A comment was made about the bar graphs showing the circulation and Libby stats. Everyone is glad of this change because it is easier to follow the numbers.

The Little Free Library has been registered and placed on the map.

Cassie stopped in and was introduced to any members of the board who she didn't know. She was also praised and thanked by the board for her first time in charge of the Summer Reading Program.

Cindy went over Trustee Education Requirements to see who needed to fulfill these for the year to date.

Treasurer's Report: Given by Darlene

Buildings and Grounds Report:

Mosher Carpet will be working on the two main floors of the library in beginning September 8th.

The windows have come to completion and have been paid for.

Gene will be paid for his part of the lift replacement.

Josh Cole will put the light in and will put the door stop on the back door.

Grants: We added the grant deadline for CCLS to our Upcoming Meeting Focus to the month of April

Policies Approved...Cindy will check and make sure we are up to date with these. We will revisit in September to see if any more approvals are needed.

New Business:

Cindy stated that she has weeded and sorted the whole adult fiction section of the library.

Representatives from BOCES visited the library to discuss the possibility of using the upstairs room at the library for adult ed classes starting in September.

Monthly Meeting Focus Topic:

Next Meeting: Tuesday, September 2nd, 2025 @ Noble Winery to thank them for their support given to the library.

**Adjournment: President Armes adjourned the meeting @
6:35.**

Respectfully submitted, Judith Warren