

Minerva Free Library

Board of Trustees Meeting

Minutes: March 12, 2024 “Libraries Change Lives”

Present Board Members: Beth Armes, Darlene Barney, Judy Warren, Karen Croscut, Dianne Courtney-Freeman Elizabeth Meeder, Absent: Krista Rhebergen

Guest Chris L.

Secretary’s Report: President Beth Armes called the meeting to order @ 6:00 PM. Attendance was taken, followed by the Pledge of Allegiance.

The minutes from the February Board Meeting were approved after a correction was noted in regards to a mention of the windows. Corrected minutes will be sent to Cindy and be put on the website. A motion was made by Darlene and Seconded by Elizabeth. All:Aye

Director’s Report: Cindy Sears

A couple of items were discussed from the report. The first being Sherman’s Annual Junk Day: we will place some of the wooden chairs from the upper floor at curbside, with the exception of 24 of them. A set of kids plastic chairs on wheels will also be placed at curbside.

An issue in regards to Toddler Time was discussed and will be dealt with on a needed bases. Our numbers are up with extended family attending this time with our toddlers.

Treasurer's Report: Darlene

	Checking	and	Savings
Beginning Balance	\$7,624.29		\$31,593.39
Ending Balance	\$4,144.88		\$31,861.12
Endowment Balance	\$168,499.88		
UBS Core Savings:	\$50,572.61		

Karen will touch base with Bill Peck and see if he'd be interested in auditing our books.

Darlene made a motion to accept the annual report as submitted to CCLS. It was seconded by Karen. All:Aye

Give CHQ will be looked at by Cindy.

Book Clubs:Judy

The Adult Community Book Club will meet on Tuesday, March 19th and will discuss The Book Woman of Troublesome Creek and Calling Me Home.

The SCS Book Club will meet on Thursday, March 21 and will discuss The Persian Pickle Club.

The Teen Book Club can pick up the March read Witches of Brooklyn.

Buildings and Grounds Report:Beth for Elizabeth

*The signage from 360 Graphics is in the basement. Cindy reached out to Keith @ Brick City in regard to getting the sign in place and this should take place by the end of the month.

There will be a meeting with Charlie, Mike, Elizabeth and Cindy in regards to the windows.

*Elizabeth will work with Eric from The Post Journal to get a press brief in the paper in regard to these projects.

Outside seating will still be a focus.

Fundraising: Upcoming events

*Book Sale, Puzzle Sale and Bake Sale on Saturday, February 24th went well, with \$400 being raised.

*Prickly Pear April 18th 6PM

*Looking into Sweet Pea for May...Cindy is getting in touch about this with Pam Reading

*An idea about a spring event will be looked at closer.

Sustainability Funding Committee:

Elisabeth reported that she went to the Town Board meeting and had a pleasant conversation with the board while answering questions in regards to funding. Cindy provided an overview that made this meeting proceed with ease.

We will officially disband the Sustainability Committee at the present time.

Communication will continue to be followed through with the two boards. We will still think about the possibility of a newsletter/flier.

Outside seating will still be a focus.

Grants:

A Dollar General Summer Program grant was submitted.

The Sign Grant, Teen Book Club Grant, and Data Wiring Grant will be closed out shortly.

The only outstanding Grant will be the window grant.

Policies:

*A motion to approve the Circulation Policy, Computer Policy, and Confidentiality of Records Policy was made by Darlene and Seconded by Karen. All:Aye

Next Meeting: Tuesday, April, 2, 2024

Adjournment: The motion to adjourn was made by Karen and seconded by Dianne @ 6:50.

Respectfully submitted,
Judith Warren