

Minerva Free Library
Board of Trustees Meeting
Minutes: February 6, 2024
“Libraries Change Lives”

Present Board Members: Beth Armes (Facetime), Darlene Barney, Krista Rhebergen, Judy Warren, Karen Croscut, Dianne Courtney-Freeman
Elizabeth Meeder

Secretary’s Report: Vice President Elizabeth Meeder called the meeting to order @ 5:56 PM. Attendance was taken, followed by the Pledge of Allegiance.

The minutes from the December Board Meeting were approved. A motion was made by Darlene and Seconded by Karen. All:Aye

Director’s Report: Cindy Sears

The director’s report was reviewed by the board. A letter from the Dorn Foundation and a card from past board member, Carol Chase was shared.

Treasurer’s Report: Darlene

Checking and Savings Beginning Balance	\$8,224.23	\$31,284.01
Ending Balance	\$7,624.29	\$31,593.39
Endowment Balance	\$168,229.57	
UBS Core Savings:	\$50,000.00	

The distribution of January salaries will be fixed on the balance.
Annual Report is in process, the full UBS Report will be available.

Karen will touch base with Bill Peck and see if he’d be interested in auditing our books.

Elections of Officers was held. Dianne made a motion for all the officers to remain the same for the upcoming year. All: Aye

Book Clubs:Judy

The Adult Community Book Club will meet on Tuesday, February 20th and will discuss The Boys in the Boat, The Good Sister, The Giver and The Girl on the Train. This is a lengthy list because of missing in January because of the weather.

The SCS Book Club will meet on Thursday, February 29th and discuss The Heaven and Earth Grocery Store.

The teen club book boxes are being distributed for February.

We talked about getting a phone number for the community members who don't have Facebook so that they receive messages from the group.

Buildings and Grounds Report: Beth for Elizabeth

*The signage from 360 Graphics is in the basement. Cindy reached out to Keith @ Brick City in regard to getting the sign in place.

*Window Project with the Sheldon Foundation has to have parts rewritten. Linda from the organization will contact Elizabeth.

*PRIOR MEETING NOTES There was a meeting held with the director of the Sheldon Foundation in regard to the grant proposal we submitted. It was decided that there needed to be a rewrite of parts of the proposal, now that the distribution of funds is better understood. The Lift will be what we concentrate on.

THIS MONTH We were approved for a \$25,000 grant toward the lift. We are looking at getting bids with the help from other groups that have done this recently.

*Elizabeth will work with Eric from The Post Journal to get a press brief in the paper in regard to these projects.

Fundraising: Upcoming events

* It was decided to cancel the Charcuterie Board event in February because of lack of participants.

*Book Sale, Puzzle Sale and Bake Sale will be Saturday, February 24th from 9:30-12

*Prickly Pear March 18th 6PM

*Looking into Sweet Pea for May...Cindy is getting in touch about this

Sustainability Funding Committee:

We are waiting to find out when the Town will distribute the funding that they put in their budget for support of the library. We need to have a timeline of this distribution for our records. This will be for the 2024 year. We are very grateful that this will help us be sustainable for another year.

Because of the help from the town, Elizabeth made a motion that we don't go after the 259 vote this year. It was seconded by Karen All:Aye

Grants: As stated above, we received \$25,000 toward the lift.

Nothing is being worked on at the present moment, but the girls continue to tirelessly work on opportunities.

Policies:

*A motion to approve The Selection Policy was made by Darlene and Seconded by Karen. All:Aye

*A motion to approve the Resolution on Challenged Materials and Request for Review of Printed and Published Materials was made by Elizabeth and Seconded by Darlene, with the correction that the director will curate the books and the board will only address this if need be. All:Aye

The focus of the March meeting will be Fundraising, Programming, Give Big CHQ and Audit.

Next Meeting: Tuesday, March, 12, 2024

Adjournment: The motion to adjourn was made by Karen and seconded by Judy @ 6:50.

Respectfully submitted,
Judith Warren