

Minerva Free Library
Board of Trustees Meeting
Minutes: June 3rd, 2023
“Libraries Change Lives”

Present Board Members: Beth Armes, Elizabeth Meeder, Darlene Barney, Carol Chase, Dianne Courtney-Freeman, Judy Warren, Karen Croscut
Director: Cindy Sears

Secretary’s Report: President Beth Armes called the meeting to order @ 6:00 PM followed by the Pledge of Allegiance. Attendance was taken.

The minutes from the May Board Meeting were approved. A motion was made by Darlene and Seconded by Carol to approve the minutes. All: Aye.

Director’s Report: Cindy Sears

The director’s report was reviewed by the board before the meeting and no questions of concern needed to be addressed.

*The Pilcrow Grant was received. The library had to come up with \$400 to match the \$800 from the grant. We wish to thank Community Bank, Stanley Hose Auxiliary, Bunco Buddies, and Library Friends for helping us achieve the \$400 needed to receive this grant. We have purchased 74 hardback children’s books with these funds.

*Story Walk supplies will be purchased with a grant of \$500 from CCLS.

* Large Print books are being purchased from Thorndike Press Publishers with another grant. These will be spaced out on their arrival throughout the coming months instead of receiving them all at one time. It was pointed out that Cognitive Reading Abilities increase 20% with the use of large print books. This is wonderful to know the benefit of these purchased books for our young adult readers.

Treasurer’s Report-Darlene

	Beginning	Ending
Checking and Savings Balance	\$56,007.40	\$53,119.27

Fundraising \$175

Gifts \$412.14

Grant Balance \$3,000 (Dollar General Summer Reading Program)

Book Clubs: Judy

The Teen Book Club will meet on Thursday, June 8th. The kids will briefly discuss Escape From Mr. Lemoncello's Library and then play a break the code cooperative game like was addressed in the book.

The Adult Community Book Club will meet on Tuesday, June 20th and will discuss Remarkably Bright Creatures and The Night Circus.

The SCS Book Club will take a break in June and meet on the third Thursday in July to discuss The Guncle and The Quarry Girls.

Buildings and Grounds Report-Cindy on behalf of Elizabeth

*A discussion was had in regard to the new sign that will be placed at the front of the building that will sit on the newly poured concrete. A preference of laminate over wood was expressed for longevity. This is part of the CCLS Grant.

*With the 2024 CCLS Construction Grants due on July 14th, we are still looking into options of window replacements. We will still qualify for the 90/10% grant requirement. Charlie, from B&L Wholesale noted that many of the mechanisms are starting to hourglass and are broken. The stops are broken and many of them are sliding down. We could possibly do temporary repairs. He is getting us quotes on *vinyl with wood wrap *vinyl in white *wood like the originals. He sells windows, but doesn't install, so we would have to find a contractor to put them in. Local contractor, Mike Sands has shown interest in this portion of the project.

*We also have a quote from Seaway Windows in Erie.

*We are going to start over with our research on getting the lift fixed. When we were last working on the idea of fixing it, Josh Cole fixed an electric sensor. Otis Elevator Company had been called but , not enough information was received from them. Cindy will start with a call to Assess Elevator and see where we are in regard to our past inquiries to this company as well.

*Our grass is coming in that was seeded when the concrete work was finished and the flowers donated by Elizabeth Meeder are adding to our outdoor summer look. We hope to be able to mow before the Sherman Day celebration.

*Cindy will contact Andrew to follow up about the small items that need to be fixed in the library.

Fundraising:

*Bike Raffle Tickets. Cindy will work on creating tickets so we can start selling them for our boy and girl bikes that we had donated to the library by the Sweatman/Deland families. \$10 a ticket or \$15 for 3

* With the recent vote being defeated, we have to find a variety of ways to make money with fundraising. We have thoughts about letters that we can write to reach out to people who might be interested in helping to keep the library open.

Other Topics:

*Since our July meeting would fall on the first night of our Summer Reading Program, we have changed our meeting date to Thursday, July 13th @ 6.

*Sherman Day was brought up. Ryan Sanders has graciously offered to continue with his support to the library. He will have his car on display and there will be photo opportunities as well. We thank him for his continued support. We will think about other ideas for Sherman Day and bring them to our next meeting.

*A letter to the newspaper in regard to the Vote will be placed in the Westfield Republican and The Post Journal. It has been submitted to the school and they are responsible for sending it to the newspapers.

*The board entered Executive Session @ 7PM. A Motion was made by Karen and 2nd by Carol to exit Executive Session @ 8:47.

Next Meeting: Thursday, July 13th, 2023.

Adjournment: The motion to adjourn was made by Carol and seconded by Karen @ 8:55

Respectfully submitted,
Judith Warren