

Minerva Free Library
Board of Trustees Meeting
Draft Minutes: February 7, 2023
“Libraries Change Lives”

Present Board Members: Beth Armes, Darlene Barney, Carol Chase, Krista Rhebergen, Dianne Courtney-Freeman, Judy Warren, Karen Croscut
Director: Cindy Sears

Secretary's Report: President Beth Armes called the meeting to order @ 5:55 PM followed by the Pledge of Allegiance. Attendance was taken. The minutes from the December Board Meeting were approved. A motion was made by Darlene and Seconded by Carol. All: Aye.
Darlene made a motion to keep the present slate of officers for the next year. It was Seconded by Carol. All:Aye

Director's Report: Cindy Sears

*A note was read by Cindy from Vanessa to encourage all of us to submit pictures of events to her so we can keep our media posts up to date. We just have to email her the information.

* Also, it was stated that Vanessa's three month probation period is over and she will continue in her role at the library .

*February activities were submitted to the Village to be placed in the water bill.

*To continue to show our support to the school, a motion was made by Karen and Seconded by Krista to purchase an ad in this years SCS yearbook. The ad will be two blocks at \$80. Vanessa will work on the ad which will include the building picture, our motto, our owl icon and the website address.

*The firemen sent the library a letter about a donation. Since the board members have received the letter at home as well, we will let them donate as individuals at this time and we will reconsider a donation at a future date.

*A concern was brought up about kid events at the library. Carol made a motion that we should not hold any events in the future without at least two adults present. It was Seconded by Judy.

Treasurer's Report-Darlene

Darlene went over the December and January Expense Reports with the board.

The fundraising balance includes the construction grant and the grant money from the "color the library" grant.

	December	January
Beginning Balance	\$1581.62	\$3695.12
Ending Balance of	\$3695.12	\$6794.33
Fundraising Balance	\$8998.03	\$14,883.03

Buildings and Grounds Report-Cindy on behalf of Elizabeth

Cindy stated that Jan said we should start to consider what we will write on the 2024 Construction grant and get started with this. We will need to revisit our five and ten year plans to see where we will go. The grant will not cover carpet. The drainage project that was started in the fall and will be completed in the spring has been a success so far. We have no water leakage into the basement area that previously had water damage.

Fundraising:

*Our first Family Movie Night was a success. It was discussed that future movies should be held in the basement .

*The Charcuterie Board event will be held on the 17th, with 16 people presently signed up. Board members were asked to donate wine for the event. Karen is going to check with our local liquor store to see if they could help us out with the purchases.

*Our first book sale of the year will be held on Saturday, February 25th from 10-Noon.

*Board members were asked to bring items for our Spring Basket Raffle to the library by March 14th.

Save Our Library Vote Information-Carol

*Carol made the motion for \$1,080 to be budgeted to cover the mailing costs for the vote materials and the yearbook ad. It was Seconded by Darlene.

All:Aye

*Jan and Cindy created the flyer which will be mailed out to every tax paying household.

*We seem to be on schedule for the June vote.

Other Business/President's Report

*Martha Sanders requested the library owl logo so that it can be placed on Ryan's race car. He is supporting the library for free and we thank him for thinking of us.

*Jan has stated that we should put off the Trustee Education Requirements until after June, since we have so much on our plate.

*Judy and Dianne will donate money for the library to purchase two of the "Bunnies" to support the Chamber with their fund raiser.

*Cindy will check with Scott Bensink in regards to preparing and filing the 990 form.

Upcoming Events

Friday, February, 17th.

Charcuterie Board Event

6:00

Saturday, February, 25th

Sweetheart of a Book Sale
Spring Basket Raffle

10-Noon Board

Next Meeting: Tuesday, March 14th, 2023.

Adjournment: The motion to adjourn was made by Darlene and seconded by Karen @ 7:30

Respectfully submitted,

Judith Warren